

## TRANSFERS

### Section 1. PURPOSE

The purpose of this policy is to state the transfer requirements that the Bedford Regional Water Authority (“Authority”) has for its customers.

### Section 2. POLICY

- A. Customers moving from one address in the Authority’s service area to another address in the service area will not require a new deposit to the new address, if the bill is in good standing and account is paid in full at the current address. The customer will be responsible for all account application fees and any outstanding balances.
- B. Transfer of service requires 24-hour notice. Customers moving from the location, as well as customers moving into the location, are responsible for contacting the Authority.

### Section 3. REVISIONS

- A. This policy was approved and adopted by the Authority’s Executive Director on March 26, 2013, effective July 1, 2013.
- B. Revisions to this policy were approved and adopted by the Authority’s Executive Director on May 21, 2024.